SAFE WORK PROCEDURE

Heater - Kerosene

Facility:	Written By:	Approved By:	Date Created:	Date of Last Revision:
Ben Sawatzky Electric Ltd.	Chris Sawatzky	Ben Sawatzky	August 2013	

Hazards Present:	*PPE Required:*	*Additional Training Required:*
Asphyxiation Fire/Explosion Burns Electrical Shock	Steel toed boots Hard hat	
Note: Signs and symptoms of a musculoskeletal injury (MSI) can include pain, burning, swelling, stiffness, numbness/tingling, and/or loss of movement or strength in a body part. Report these to your supervisor.		

Safe Work Procedure:

1. Perform a general inspection of the heater for loose or damaged parts. If required, clean filters as described in Operator's Manual
2. Fill the fuel tank with clean kerosene. In extremely cold weather, condensation may develop in the tank; add 1 Tbsp of de-icer for each gallon (4L) of fuel in the tank. When filling the heater use at least 2 gallons (8L) of fuel. Be sure heater is level and do not overfill. Use a funnel or can with a long fill spout
3. Locate heater at a safe distance from combustible materials; or set on appropriate insulating material, as prescribed by Operator's Manual
4. If equipped with a thermostat, turn it to the lowest setting, turn switch to "Off"
5. Plug the heater in
6. If equipped with a thermostat, turn it to the highest setting. Start heater, then adjust thermostat to desired setting
7. To shut heater down, turn switch to "Off". Unplug the heater
8. If storing for an extended time, fill the tank completely with fuel to minimize condensation inside the tank.

If an emergency situation occurs while conducting this task, or there is an equipment malfunction, engage the emergency stop and follow the lockout procedure.

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR

Guidance Documents/Standards:	This Safe Work Procedure will be reviewed at any time the task, equipment or materials change and at a minimum of every three years
Operator/Owner's Manual MB Workplace Safety & Health Regulation 217/2006: 2.1.1 Safe work procedures 6 Personal Protective Equipment 16 Machines, Tools and Robots 35 WHMIS ANSI/NFPA 70 – National Electric Code CSA C22.1 Canadian Electrical Code, Part 1	Reviewed: Date: August 25, 2013